

**FIRST NOTICE OF DATE OF ANNUAL MEETING
AND BOARD ELECTION OF
PLAZA SOUTH ASSOCIATION, INC.
AND PROCEDURE FOR QUALIFYING FOR BOARD**

TO ALL MEMBERS:

On **Friday, February 4, 2022 at 1:00 PM**, at **4280 Galt Ocean Drive, Lounge, Fort Lauderdale, FL 33308**, the Annual Meeting of the Association will be held for the purpose of electing Directors, and such other business as may lawfully be conducted.

Due to Covid-19 the Annual Meeting will be held via Zoom at: <https://us02web.zoom.us/j/2435649476>

Meeting ID: 243 564 9476

One tap mobile

+13126266799,,2435649476# US (Chicago)

+16465588656,,2435649476# US (New York)

Subsequent to this “FIRST NOTICE” you will receive a “SECOND NOTICE OF ANNUAL MEETING” that will specify the agenda and advise of other important information concerning the Annual Meeting.

The purpose of this Notice is to advise you of the date, time and place of the Annual Meeting and Election and to inform you of the process for qualifying for the Board. The Board has passed a Resolution authorizing electronic voting. Members must consent in order to vote online. If you have not yet consented to online voting, you may do so by submitting the enclosed written consent form to the Association by no later than Wednesday, January 12, 2022.

QUALIFYING FOR THE BOARD

On or before **Sunday, December 26, 2021**, you must give written notice to the Association of your intent to run for the Board. The enclosed “Notice of Intent to be a Candidate for the Board” may be used for that purpose. **Please note that if the deadline to receive the Notice of Intent to be a Candidate falls on a day when the Association Office is closed, the deadline is NOT extended. The Notice of Intent to be a Candidate must be received by the Association no later than the stated deadline and it is the Candidate’s responsibility to ensure timely receipt by the Association.** The notice can be sent via regular mail or hand-delivery to the Association’s mailing address: **Plaza South Association, Inc., 4280 Galt Ocean Drive, Fort Lauderdale, FL 33308** or via e-mail to: **generalmanager@plazasouth.net** or **assistant@plazasouth.net** or via facsimile to: **954-561-3532**.

You may submit an Information Sheet, on only 1 side of a page no larger than 8-1/2 inches by 11 inches, containing your qualifications and/or platform for office. This information sheet must be submitted to the Association on or before **Friday, December 31, 2021**.

The ballots and timely submitted Information Sheets will be mailed to voting members, with the Second Notice of the Annual Meeting, not less than **fourteen (14)** days prior to the date of the Annual Meeting.

VOTING CERTIFICATE

A voting certificate is being provided to determine who the voting member will be for your unit, if your unit is owned by a trust or, to the extent permitted by the Declaration, another entity. **FORGERY OF A VOTING CERTIFICATE USED IN AN ELECTION IS A CRIME PUNISHABLE AS A THIRD-DEGREE FELONY.** Please note the following information about VOTING CERTIFICATES:

1. A voting certificate is for the purpose of establishing who is authorized to vote for a unit owned by a trust or, to the extent permitted by the Declaration, another entity. *A voting certificate is **not** needed if the unit is owned by one or more persons.* A voting certificate is **not** a proxy and cannot be used as such. Only a representative, officer, employee or agent of the trust or permitted entity can be named on a voting certificate.
2. A voting certificate must be signed by the authorized entity agent.
3. A voting certificate is enclosed with this notice for your use, if needed.
4. The person designated in the voting certificate will receive the Second Notice pertaining to the election of directors and be authorized to cast the ballot for the election.
5. The person designated in the voting certificate is the person who will be authorized to cast the ballot electronically if that person has also consented to online voting.

Dated: 12/02, 2021.

BY ORDER OF THE BOARD OF DIRECTORS



William Cohen, Secretary

**CONSENT TO ONLINE VOTING AND/OR
CONSENT TO RECEIVE ELECTRONIC NOTICE OF MEETINGS**

The undersigned, being an Owner or the Voting Member under the Association By-Laws for Unit No./Address _____, at *Plaza South Association, Inc.*, pursuant to Florida Statutes, hereby consent(s) in writing to:

FILL IN EMAIL HERE

1. **ONLINE VOTING.** By signing this consent form (or consenting to online voting by e-mail sent to the Association), I/we consent to voting online at meetings and elections for *Plaza South Association, Inc.* to the fullest extent permitted by law, pursuant to the provisions of the Board's Resolution authorizing online voting ("Resolution"). I/We designate the following email address for online voting purposes: (PRINT NEATLY) _____ . The undersigned understands and agrees that in order to be valid, this consent form must be signed and on file with the Association prior to the meeting or election in which the Unit Owner wishes to vote online, and that all electronic votes shall be cast within the time frame set by the Board in advance of said meeting and at the end of such time frame, the ability to vote online shall be deemed closed for that meeting or election.

I/We further understand and agree that, in order to use a different e-mail address for casting votes online, I/we must notify the Association in writing of the change of e-mail address prior to the meeting or election in which the Unit Owner wishes to vote online. If I/we do not provide timely written notice of this change of e-mail address to the Association as provided herein, I/we further understand and agree that I/we may not be able to vote online until the next membership meeting and/or election.

2. **ELECTRONIC NOTICE.** I/we consent to receiving notice by electronic transmission for meetings of the Board of Directors, Committees, and Annual and Special Meetings of the Members of *Plaza South Association, Inc.* I/We designate the following email address for online voting purposes: (you may write "same as above" or provide a different email address for electronic notice purposes) _____ . The undersigned understands that mailed/paper notice may not be provided to the Unit Owners unless the Unit Owners have rescinded their consent to receive electronic notice of meetings. **Please be aware that if you consent to receive electronic notice of meetings, your e-mail address designated for that purpose will be an official record of the Association.**

FILL IN EMAIL HERE

All Owners of the Unit or Eligible Voter Please Print Name, Affix Date and Sign Below:

ALL OWNERS MUST SIGN HERE

By: _____

Print Name: _____

Date: _____

By: _____

Print Name: _____

Date: _____

**NOTICE OF INTENT TO BE A CANDIDATE
FOR THE BOARD OF DIRECTORS
OF PLAZA SOUTH ASSOCIATION, INC.**

I, (print name) _____, hereby place my name in nomination as a candidate for the Board of Directors. I understand that I am responsible for the timely delivery of this Notice of Intent. I (circle one) am/am not enclosing an Information Sheet about myself. I understand that I am responsible for the accuracy of the information contained in the Information Sheet.

Unit No.: _____

Date: _____, 2021. SIGNATURE: _____

PLEASE NOTE: UNDER THE AMENDED PROVISIONS OF THE CONDOMINIUM ACT, YOU WILL NOT BE ELIGIBLE FOR BOARD MEMBERSHIP IF ANY OF THE FOLLOWING APPLY:

- I. IN A CONDOMINIUM WITH MORE THAN 10 UNITS, IF YOU AND A CO-OWNER OF YOUR UNIT WOULD SERVE ON THE BOARD AT THE SAME TIME, UNLESS YOU OWN MORE THAN ONE UNIT OR UNLESS THERE ARE NOT ENOUGH ELIGIBLE CANDIDATES TO FILL THE VACANCIES ON THE BOARD AT THE TIME OF THE VACANCY;**
- II. YOU WERE A DIRECTOR WHO WAS SUSPENDED OR REMOVED BY THE DIVISION AND SUCH SUSPENSION OR REMOVAL TIME PERIOD IS STILL IN EFFECT ON SUNDAY, DECEMBER 26, 2021;**
- III. ON SUNDAY, DECEMBER 26, 2021, YOU ARE DELINQUENT IN THE PAYMENT OF ANY REGULAR OR SPECIAL ASSESSMENT OWED TO THE ASSOCIATION;**
- IV. YOU WERE CONVICTED OF A FELONY IN FLORIDA OR CONVICTED OF AN OFFENSE IN ANOTHER JURISDICTION THAT WOULD BE CONSIDERED A FELONY IN FLORIDA (UNLESS YOUR CIVIL RIGHTS HAVE BEEN RESTORED FOR AT LEAST FIVE YEARS AS OF SUNDAY, DECEMBER 26, 2021);**
- V. YOU ARE A DIRECTOR CHARGED WITH A FELONY THEFT OR EMBEZZLEMENT OFFENSE INVOLVING THE ASSOCIATION'S FUNDS OR PROPERTY AND SUCH CRIMINAL CHARGE IS PENDING AS OF SUNDAY, DECEMBER 26, 2021; AND/OR**
- VI. YOU HAVE A CRIMINAL CHARGE PENDING INVOLVING FORGERY OF A BALLOT ENVELOPE OR VOTING CERTIFICATE USED IN A CONDOMINIUM ASSOCIATION ELECTION, THEFT OR EMBEZZLEMENT OF FUNDS OF A CONDOMINIUM ASSOCIATION, OR THE DESTRUCTION OF OR REFUSAL TO ALLOW INSPECTION OR COPYING OF AN OFFICIAL RECORD THAT IS ACCESSIBLE TO OWNERS IN FURTHERANCE OF ANY CRIME.**

**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
DIVISION OF FLORIDA CONDOMINIUMS, TIMESHARES,
AND MOBILE HOMES**

Condominium Association Board Member Certification Form*

I, _____, certify that I have read the
(Print name of board member)

Association's declaration of condominium, articles of incorporation, bylaws, and current written policies and will work to uphold such documents and policies to the best of my ability and that I will faithfully discharge my fiduciary responsibility to the association's members.

PLAZA SOUTH ASSOCIATION, INC.
(Print name of association)

Signed: _____
(Signature of board member)

Date: _____

Submit this form to the association within 90 days after being elected or appointed to the board or a form similar to this one attesting to the above, or a director may submit a certificate of satisfactory completion of the educational curriculum administered by a division-approved condominium education provider.

*A board member certification form or a certificate of satisfactory completion of a Division Approved Educational Curriculum is required by section 718.112(2)(d)4b, of Chapter 718, Florida Statutes. However, if you are an incumbent director re-elected to another term and you previously submitted a certification form or educational certificate, you do not have to submit another form.

**CERTIFICATE APPOINTING
VOTING MEMBER**

To the Secretary of **Plaza South Association, Inc.** (the "Association")

THIS IS TO CERTIFY that the undersigned, constituting all of the record owners of Unit No.

_____ in
Plaza South, have designated

(Name of Voting Member)

as their representative to cast all votes and to express all approvals that such owners may be entitled to cast or express at all meetings of the membership of the Association and for all other purposes provided by the Declaration, the Articles and Bylaws of the Association.

The following examples illustrate the proper use of this Certificate:

Unit owned by Trust or Permitted Entity. Voting Certificate must be filed designating the representative, officer, employee or agent entitled to vote, signed by the authorized representative of the trust or permitted entity.

This Certificate is made pursuant to the Declaration and the Bylaws and shall revoke all prior Certificates and be valid until revoked by a subsequent Certificate.

DATED _____, 20__.

Signature for Trust Owners or Permitted Entity Owners:

Name of Trust/Entity: _____

By: _____ Title: _____

Print Name: _____

NOTE: This form is not a proxy and should not be used as such. Please be advised that if you previously filed a Certificate Appointing Voting Member with the Secretary of the Association, you do not need to file another Certificate unless you want to change the designation of your Voting Member.